

AGENDA

**SPECIAL JOINT MEETING OF THE
TOWN OF WINDSOR PARKS AND RECREATION COMMISSION
TOWN OF WINDSOR SENIOR CITIZEN ADVISORY COMMISSION
WINDSOR PARKS AND RECREATION FOUNDATION (People4Parks)
BOARD OF DIRECTORS**

5:00 p.m.

Tuesday, July 15, 2014

Town Council Chambers

9291 Old Redwood Hwy, Bldg 400

Windsor, California

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Parks & Recreation Commission meeting, please contact the Commission's Recording Secretary at 838-5382. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Parks & Recreation Commission meetings are televised on Comcast Cable Channel 27, on AT&T U-verse Channel 99 and via live webcast at <http://www.ci.windsor.ca.us/media/media.aspx> on day of meeting.

Parks and Recreation Commission Agenda and staff reports are available on the Town's website (www.townofwindsor.com). If an Agenda item has not been highlighted, no written report is available.

B 343 – Documents related to Open Session Agendas: Any writings or documents provided to a majority of the Parks & Recreation Commission regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Parks and Recreation Department office located at 9291 Old Redwood Highway, Building 300, Suite D, Windsor, during normal business hours. Please contact the Parks and Recreation Commission recording secretary at (707) 838-5382 for further information concerning possible document distribution to a majority of the Commissioners after publication of this agenda.

If the supplemental materials are made available to the members of the Parks & Recreation Commission at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

Please turn off all pagers, cellular phones and any other communication devices upon entering the Council Chambers.

1. CALL TO ORDER

Call to order a joint meeting of the Town of Windsor Parks and Recreation Commission, the Town of Windsor Senior Citizen Advisory Commission and the Windsor Parks and Recreation Foundation (People4Parks) Board of Directors.

2. PARKS AND RECREATION COMMISSION ROLL CALL

Chair Huberts, Vice Chair Guyer, Commissioners Cain, Daniel, Piscitello, and Youth Commissioner Sebastian Miller

SENIOR CITIZEN ADVISORY COMMISSION ROLL CALL

Chair Moura, Vice Chair Thomas, Commissioners Calderon, Custodia, Fallis, O'Callahan and Vonderhaar

WINDSOR PARKS AND RECREATION FOUNDATION BOARD ROLL CALL

President Browning, Vice President Vonder Haar, Directors Brenna, Brook, Brown, Castelli, Chapman, Getz, Parker, and Tonelli

3. PLEDGE OF ALLEGIANCE

4. CONFLICT OF INTEREST DECLARATION

5. CITIZEN PUBLIC APPEARANCE

Any citizen wishing to speak to the Commissions on any item *not listed* on the agenda may do so at this time. Citizen Public Appearances are normally restricted to three (3) minutes in length unless the Chair specifically authorizes additional time. **Citizens wishing to address the Commission are NOT required to give their names or addresses.**

6. REVIEW OF THE WINDSOR PARKS AND RECREATION MASTER PLAN UPDATE PROCESS AND SOLICITATION OF INPUT

Recommendation: Receive a presentation by Parks and Recreation Director Donna Legge and Community Development Director Ned Thomas, including introduction of Mintier-Harnish and Gates + Associates to share the process and collaboration surrounding the updating of Windsor's General Plan and Parks and Recreation Master Plan. Provide input. Discussion to include:

- Relationship between the plans – collaborative approach
- Overview of Parks and Recreation Department
- What is a Parks and Recreation Master Plan – Why is it important?
- Update process
- Public outreach strategies
- Schedule of meetings and key tasks
- Events to link to
- Goals and priorities
- Other

7. ADJOURNMENT

Recommendation: By motion, adjourn to next meeting of the Parks and Recreation Commission on August 13, 2014, at 6:00 p.m. and to the next meeting of the Senior Citizen Advisory Commission on Tuesday, October 28, 2014 at 2:30 p.m. Meetings held at the Windsor Town Hall, 9291 Old Redwood Highway, Building 400, Windsor.